



Job Announcement

Status: Full-time

Job Title: Elementary Montessori Teacher

Starting Salary: \$50,000-\$60,000 + Health Insurance Stipend (Based on Experience)

Location: Farmers Branch, TX

Hours: Monday-Friday, 7:30 a.m. – 4:00 p.m.

Contract: Begins on August 1, 2024 with approximately 180 instructional days plus 15 teacher work days and two weeks of summer camp instruction and/or school support service days. Paid breaks and vacation based on school academic calendar. Some personal leave and sick leave provided. Must attend and support (up to five) school-wide events scheduled outside of normal working hours.

Supervisors: Head Elementary Montessori Teacher (onsite) and Head of School (offsite)

Position Summary

ArborCreek Montessori Academy (ACMA) seeks an Elementary Montessori Teacher to join our growing school for the 2024-2025 school year. The Elementary Montessori Teacher will work in a co-teaching capacity supporting a community of learners between 6-12 years of age, working alongside (at minimum) one additional AMI trained guide and one community assistant. All students and teachers work within the same community structures and there are no separate classrooms. The ideal candidate will be someone who excels in a collaborative setting and is enthusiastic in supporting the overall needs of the entire school community. All teachers in our school will challenge each child to reach his/her fullest potential academically, socially, and physically in an AMI prepared Montessori environment.

Overview

ArborCreek Montessori Academy (ACMA) was founded in 2017 and is an elementary Montessori school located in Farmers Branch, TX (a suburb just north of Dallas, TX). “The Academy” as it is often referred, is an extension of ArborCreek Montessori *School*, which was founded in 1999 and serves infants through kindergarten-aged children. ArborCreek Montessori *Academy* (ACMA) is a nonprofit private elementary school with a mission to support diversity, especially socioeconomic diversity with 40% of our students receiving some type of financial aid support.

ACMA strives to maintain a small, inclusive school community that meets the needs of each individual child. Our elementary students, aged 6-12 years old, work together in a mixed-age group receiving both group and individual lessons. The current school community (2023-24) has 16 students, but we are moving into a new 4,430 sq. ft building for the 2024-25 school year and anticipate steady growth. We strive to maintain low student-teacher ratios, and plan to add more teaching support, if/when that is needed. Teachers in our school are supported and provided with the teaching resources they need.

Our program fosters student independence and self-directed learning. This not only includes cognitive and academic development, but also concentrates on the emotional, physical and social development of the child. Students are given autonomy and freedom to make choices concerning their daily work, but also must experience the natural consequences of their choices. They learn through real-world experiences as they work to support their school community and participate in various group or individual projects.

Unique to our program is a strong emphasis on field trips and going-outs. On average, our school offers 50+ going-outs or field trip activities every school year. Students help plan their own small-



group going-outs or teachers will offer larger group field trips to further support their learning opportunities. We truly see the surrounding area as an extension to our campus.

Learn more about us by visiting our website at acmontessoriacademy.org or our Instagram page!

Qualifications



- Bachelor's degree or higher
- Montessori Elementary (6-12) AMI Credentials
- Teaching experience preferred, but not required. We will mentor the right person if they are a newly trained AMI guide.
- Committed to the mission and core values of ArborCreek Montessori Academy (ACMA)
- Develops and maintains positive relationships with students, colleagues, parents and other members of the ACMA community
- Flexible team player with "can-do" attitude
- Takes constructive feedback with an open mind and accepts mentoring and/or direction from supervisor(s) in a professional manner
- Ability to work independently on different planning projects (i.e. coordinating field trips)
- Commitment to fostering an inclusive, equitable, and diverse learning community
- Student-centred, passionate, innovative
- Must be willing to let children struggle and experience failure as part of their learning journey, but also find a balance in showing compassion and guidance based on individual needs and circumstances

Essential Duties & Responsibilities

The Elementary Montessori Teacher will report to the Head Elementary Montessori Teacher. Together they will coordinate teaching, observation, and record-keeping responsibilities for the overall elementary community. They will also work together to coordinate larger group activities and projects, field trips, and other school-wide events. In doing so, the new Elementary Montessori Teacher must:

- Adhere to Montessori guidelines and professional standards
- Prepare and maintain a Montessori environment in which the furnishings and materials are developmentally appropriate and provide academic purpose
- Deliver established AMI Montessori lessons
- Ensure the safety and well-being of students in the classroom
- Collaborate and participate within a team-teaching setting
- Provide a supportive and collaborative partnership with the Assistant(s) by communicating clear expectations of the Assistants' role and responsibilities
- Maintain a supportive and collaborative partnership with administration and colleagues to assist with curriculum development and implementation within the context of ACMA's overall program, mission, and core values
- Participate in ongoing Professional Development
- Attend and participate in all required team meetings
- Maintain a strong home/school partnership by ensuring consistent, respectful and open lines of communication with parents
- Be available to parents through written communication, setting up conferences, and educating parents in Montessori philosophy
- Maintain student record keeping, lesson planning, observation notes, and progress reports
- Participate and help lead Parent Education evening events or related activities
- Other duties as assigned by the Head Elementary Montessori Teacher or Head of School



Physical Requirements and Work Environment

The new Elementary Montessori Teacher can expect to:

- Work in a fast-paced environment dealing with a wide variety of challenges, deadlines, and a varied and diverse array of contacts
- Work primarily in a traditional climate-controlled classroom environment, with periods of time outdoors in the Texas heat
- Supervise groups of students and regularly engage with parents, staff, and visitors
- Occasionally lift up to 30 lbs
- Turn, bend, and reach

ACMA will provide equal employment opportunity without regard to race, color, sex, age, disability, religion, national origin, marital status, sexual orientation, ancestry, political belief or activity or status as a veteran. The policy applies to all areas of employment, including but not limited to recruitment, hiring, training and development, promotion, transfer, termination, layoff, compensation, benefits, social and recreational programs, and all other conditions and privileges of employment in accordance with applicable federal, state and local laws.

To Apply

Please send a cover letter and resume to info@acmontessoriacademy.org with the subject line of "Academy AMI Teaching Position-your last name." For out of state candidates, some relocation assistance is available.

About Farmers Branch, Texas

Farmers Branch, officially the City of Farmers Branch, is a city in Dallas County, Texas, United States. It is an inner-ring suburb of Dallas and is part of the Dallas–Fort Worth metroplex. Its population was 35,991 at the 2020 census.

Known as a "City in a Park" for its 28 parks in only 12 square miles, Farmers Branch is a small community in close proximity to Dallas. It's an oasis of small-town life in the heart of a big-city bustle. World-class arts, shopping, and great schools, plus a big-business boom and lower business tax rates are just a few of the features that make Farmers Branch the ideal place to live, work, and play.